Notice of intent to enter

California Civil Code § 1954

DATE OF THIS NOTICE

TO (TENANTS)

RENTAL ADDRESS

We intend to enter your unit on the date and at the approximate time below, for the purpose checked. Entry will be during normal business hours.

Date and time of entry

DATE

APPROXIMATE TIME

Purpose of entry

- [ ] To make necessary or agreed repairs, decorations, alterations or improvements
- [ ] To supply necessary or agreed services
- [ ] To show the unit to prospective or actual purchasers, mortgagees, tenants, workers or contractors
- [ ] Pre-move-out inspection you requested (Civil Code § 1950.5(f); at least 48 hours' written notice)
- [ ] Other permitted purpose:

DETAILS (WHAT WILL BE DONE)

WHO WILL ENTER

Delivery

- [ ] Handed to the tenant
- [ ] Left with a person of suitable age and discretion at the unit
- [ ] Left on, near or under the usual entry door
- [ ] Mailed (mail at least six days before the entry)

DELIVERED ON (DATE AND TIME)

If this time doesn't work for you, please contact us before the entry date and we'll try to find another time.

FROM (LANDLORD OR MANAGER)

PHONE OR EMAIL

SIGNATURE

Record of entry

Leave a copy inside the unit after entering, and keep one with your records.

RENTAL ADDRESS

DATE **ENTERED AT** **LEFT AT**

WHO ENTERED

TENANT PRESENT ☐ Yes ☐ No

What was done

Anything noticed or still to do

Photos

PHOTOS TAKEN ☐ Before the work ☐ After the work

WHERE THEY'RE KEPT

Dated before-and-after photos of a repair are useful if its cost later comes out of the deposit, or if anyone questions what was done.

CONTACT FOR QUESTIONS